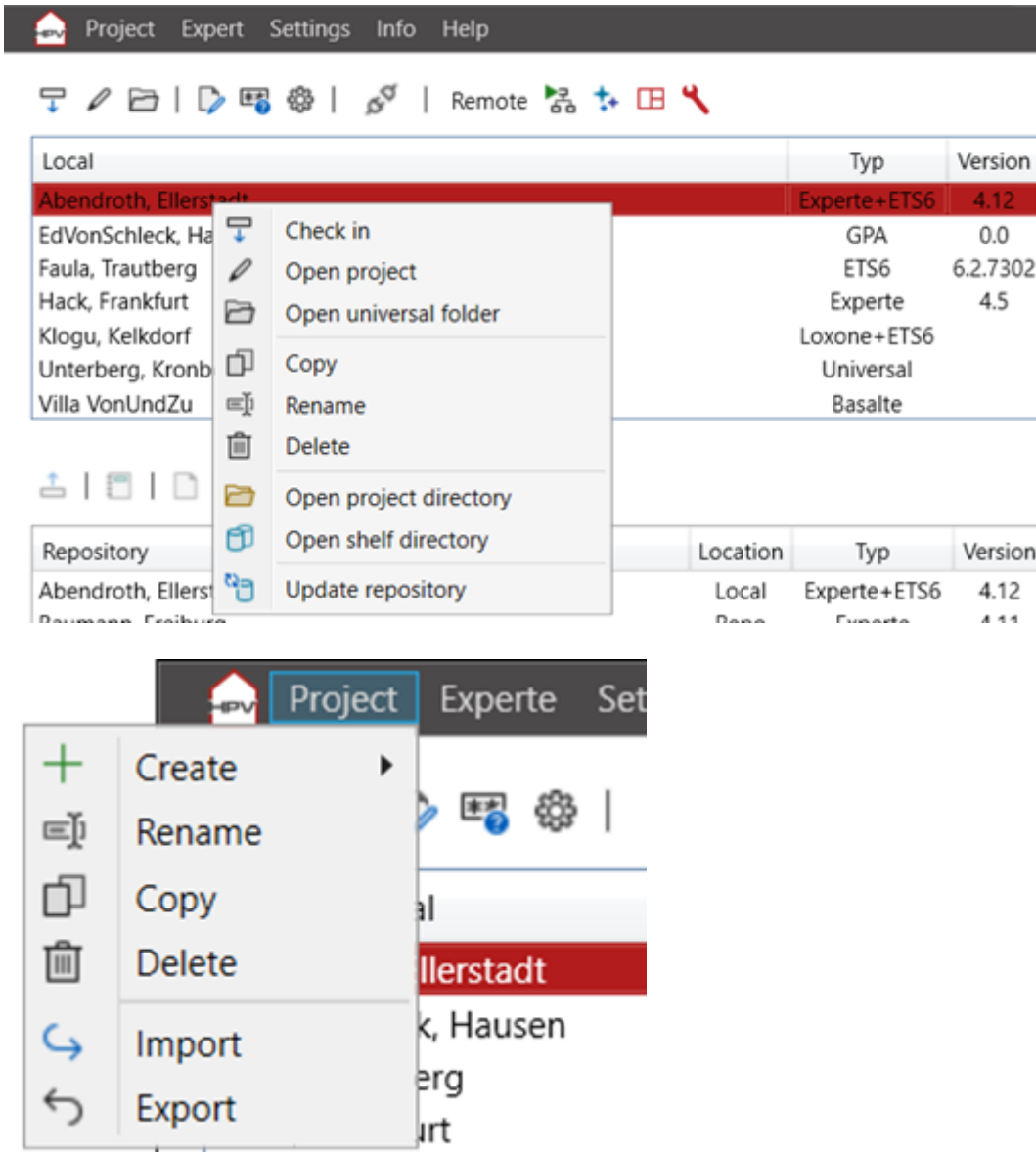


# Projects Local

Operation is via the menu icons or the context menu of the project lists.



- **"Check in"** The project is moved to the central memory. See also "Repository mechanism".
- **"Open project"** Opens the project with the corresponding software. Also possible by double-clicking.
- **"Open universal folder"** Each project has its own universal folder for storing any project-related data.
- **"Copy"** Copies the project and asks for a new name.
- **"Rename"** Assign a new name for the project. The project in the central memory is not changed.
- **"Delete"** Deletes the project from the project directory.

- **"Open project directory"** Opens the project directory. Only required for exceptions.
  - **"Open shelf directory"** Opens the directory in which old project statuses are stored. Only required for exceptions.
  - **"Update repository"** The project is updated in the repository, but not checked in.
  - Further project type-specific points. See project types.
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